

## Exchequer

Fundamentally, the primary obligation of the exchequer is to oversee all the of assets (both monetary and non-monetary) of the Barony. As part of this you must report regularly to the Kingdom and Council, ensure that debts are paid, and help the Council make decisions as to whether expenditures are allowable and whether they are a good idea.

Further information regarding the duties of Exchequer:

Society Exchequer Handbook (2018) <https://www.sca.org/docs/pdf/exchequerhandbook.pdf>

Financial Policies:

Society Financial Policy (2017) <https://www.sca.org/docs/finpolicies/SocietyFinancialPolicy.pdf>

Kingdom Financial Policies

(2005) [http://www.ealdormere.ca/uploads/2/4/1/5/24151324/financial\\_policies-july\\_2005.pdf](http://www.ealdormere.ca/uploads/2/4/1/5/24151324/financial_policies-july_2005.pdf)

Baronial Financial

Policy [http://skraelingalthing.com/docs/Skraeling%20Financial%20Policy%20\(no%20baronial%20travel%20fund\).pdf](http://skraelingalthing.com/docs/Skraeling%20Financial%20Policy%20(no%20baronial%20travel%20fund).pdf)

**Who can apply:** Anyone who is a paid member of the Society and who lives within the Barony and who is over the age of 18. If you are a Seneschal of any branch or Exchequer of any branch you will need to step down from that position if you are accepted. Also, the Exchequer cannot live with the Seneschal of the same branch.

**What qualifications do you need:** An ability to balance accounts, a commitment to the Barony; a willingness to work with others; ability to do paperwork (including read email).

**Time Commitment:** Meetings are generally at Baronial events, occasionally there will need to be separate meetings to assist the other members of Council or to write cheques and visits to the bank to make deposits and withdraw funds (including making sure that there is a float for events). There is reporting at various times.

**In the application:**

A. Please provide a letter describing why you would like to be Exchequer. It could include:

- what you would like to accomplish during your term (this can be anything: from keeping things going much as they are to trying this crazy-out-there idea, although we do tend to favour more modest ideas when dealing with money)
- challenges you see in your fulfilling the role
- areas where you think that you would excel
- relevant experience

B. Optional: SCA CV

If you need an accommodation to complete this process, please let the Seneschal know. Audio/video presentations are acceptable alternative to written format.